



# GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College  
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211  
NAAC Accredited Grade "B"

Recognized by U.G.C. Under Section 2 (f) & 12 (B) & Permanently Affiliated to Panjab University Chandigarh

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## 1. Description

The institution motivates the various departments to conduct activities in the field of research. The research committee also promotes the various research activities through availing funded research projects from various Government and non-government agencies. Funds/ grants received for executing projects are utilized for creating research ecosystem for the benefit of students as well as faculty members. With the continuous efforts and guidance of research committee our faculty is consistently devoted to perform well in research field. Two of our departments namely Department of history and Department of Hindi have undertaken research projects in previous years. The projects undertaken were titled as "Mapping Historical Places (non-religious) of Malwa (Punjab)" and "Punjab Prant ke Malwa Kshetra main Hindi Bhasha ki Stithi: Ek Sarvekshatmak Mulyankan". These projects were funded by University Grants Commission. To further enrich the quality of research our faculty is continuously engaged in various research activities.



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## 2. List of Departments:

Sr. No.	Name of Department
1	Department of English
2	Department of Punjabi
3	Department of Hindi
4	Department of Political Science
5	Department of History
6	Department of Economics
7	Department of Mathematics
8	Department of Physical Education
9	Department of Computer Applications
10	Department of Business Management and Commerce




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### 3. E-Copies for Funding received for Minor Research Project

  
UNIVERSITY GRANTS COMMISSION  
Northern Regional College Bureau (NRCB)  
35, Feroz Shah Road, New Delhi-110001  
Phone: 011 - 23381261, 011 - 23387681 (O)  
Website - [www.ugc.ac.in/nrcb/](http://www.ugc.ac.in/nrcb/)

FD Diary No. 9159  
Dated. 16/11/2015

F. No. 8-4(34)/2015(MRP/NRCB) December, 2015

The Under Secretary (FD-III)  
University Grants Commission,  
Bahadur Shah Zafar Marg,  
New Delhi-110 002 - 8 DEC 2015

College Code: \_\_\_\_\_

Sub: - Financial assistance to teachers working in the college(s) towards Minor Research Project (MRP) of Prof. Chamkaur Singh, Assistant Professor, Department of Hindi, Guru Nanak College, Killanwali, Mandi Dabwali, District Faridkot, Punjab titled "(As amended by expert) Punjab Prant ke Malwa Kshtra mein Hindi Bhasha ki Sathiti: Ek Sarvekshatmak Mulyakan"

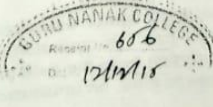
Sir/Madam,

On the basis of recommendations of the expert committee, which assessed the proposal/application of Prof. Chamkaur Singh, Assistant Professor, Department of Hindi, Guru Nanak College, Killanwali, Mandi Dabwali, District Faridkot, Punjab for financial assistance under the above scheme, I am directed to say that University Grants Commission has approved a grant for the above said MRP limited to Rs 1,40,000/- (Rupees One lakhs forty thousand only) or the actual expenditure whichever is less.

Further, I am directed to convey the sanction of University Grants Commission for payment of Rs. 1,10,000/- (Rupees One lakh ten thousand only) to the Principal, Guru Nanak College, Killanwali, Mandi Dabwali, District Faridkot, Punjab for the expenditure to be incurred during the tenure of above Minor Research Project strictly as per the allocation(s) made and in accordance of XII plan guidelines for the scheme.

Name of Scheme	Allocation	Head of Account	Grant now being sanctioned	Grant already sanctioned	Total grant sanctioned so far
Minor Research Projects	1,40,000/-	3(A) 50.31	1,10,000/-	Nil	1,10,000/-

1. The amount sanctioned is debitable to the head of account 3(A) 50.31 and is valid for payment during the financial year 2015-16.  
2. **Tenure of the project shall be 18 months** starting from the date of release/credit of funds to college account and this sanctioned amount shall be utilized strictly as per the following allocation(s):-

  
Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)

17/12/15





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- draw/credit to the date of refund will be charged as per provisions contained in General Financial Rules of Govt. of India.
11. The Institution shall follow strictly the Government of India/UGC's guidelines regarding implementation of the reservation policy [both vertical (for SC, ST & OBC) and horizontal (for persons with disability etc.)] in teaching and non-teaching posts.
  12. The Institution shall fully implement the Official Language Policy of Union Government and comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Rules, 1976 etc.
  13. The sanction is issued in exercise of the delegation of powers vide UGC Order No. 130/2013 [F.No. 10-11/12 (Admin IA & B)] dated 28/05/2013.
  14. The Institution shall strictly follow the UGC Regulations of curbing the menace of Ragging in Higher Education Institutions, 2009.
  15. The Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
  16. The accounts of the Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005 and instructions/guidelines there under from time to time.
  17. The annual accounts i.e. balance sheet, income and expenditure statement of receipt and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
  18. Principal of College/Institution and Principal Investigator of this Project shall ensure that the executive summary of the report, Research documents, monograph, academic papers published under Minor Research Project is posted on the website of the College/Institution as it is a mandatory condition.
  19. The Principal investigators / Institutions shall, in any case, settle the accounts immediately on the completion of the project. In any case the balance grant, if any, is not claimed within six months from the date of completion of the project, the same will lapse and no representation will be entertained on this behalf.
  20. Project is not transferable in any case and no extension in tenure is permissible in any circumstances.
  21. Principal Investigator shall maintain details of date-wise expenditure incurred over various heads of this Minor Research Project.
  22. *If principal investigator fails to complete this project within the approved time limit or if it is noted at any stage that this project has been acquired on the basis of false information, college will have to refund all the funds with interest and decision taken by UGC in this regard shall be final.*



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Sl. No.	Heads	Amount approved. (Rs.)	Amount Sanctioned now(Rs.)
1.	Books and Journals		
2.	Equipment	30,000	30,000
3.	Contingency including special needs	50,000	50,000
4.	Field Work / Travel	10,000	5,000
5.	Hiring Services	50,000	25,000
6.	Chemical and Glassware	-	-
<b>Grand Total</b>		<b>1,40,000/-</b>	<b>1,10,000/-</b>

3. The amount of the grant shall be drawn by the Education officer (Drawing and Disbursing officer, UGC) on the Grant-in-aid Bill and shall be disbursed to and credited to the points through Electronic mode as per the following details :-

Details (Name & Address) of Account Holder	Principal, Guru Nanak College, Killanwali, Mandi Dabwali, District Faridkot, Punjab
Account No.	65008556841
Name & Address of Branch	State Bank of Patiala, Killanwali, Distt. Muktsar, Punjab
MICR Code	125007302
IFSC Code	STBP 0000392
Type of Account	SB

4. The grant is subject to the adjustment on the basis of Utilization Certificate to be submitted by the institution in the prescribed proforma.
5. The Institution shall maintain proper accounts of the expenditure out of the Grants which shall be utilized only on the approved items of expenditure.
6. The Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those who don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guidelines there under from time to time.
7. The Utilization Certificate to the effect the Grants has been utilized for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission for **Rs.1,10,000/- (Rupees One Lakh Ten Thousand Only)** immediately after the completion of this Minor Research Project.
8. The assets acquired wholly or substantially out of University Grants Commission's grant(s) shall not be disposed or encumbered or utilized for the purposes other than those for which the grant was given, without proper sanction of the University Grants Commission and should at any time, the College ceased to function, such assets shall revert to the University Grants Commission.
9. A Register of assets acquired wholly or substantially out of the grant shall be maintained by the College in the prescribed form.
10. The grantee institution and principal investigator will ensure the Utilization of grant-in-aid for which it is being sanctioned / paid. In case non-utilization/part utilization, the simple interest @ 10% per annum starting from the date of release/credit of fund to the institution, and as amended from time to time, on unutilized amount from the date of

Principal  
 Guru Nanak College  
 Killianwali (Sri Muktsar Sahib)





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23. In case the Principal Investigator does not want to continue this project, he/she may write immediately to UGC and refund the sanctioned amount to UGC's account as per the following details **alongwith the interest earned on it till date of refund.**

Name of Bank	Punjab National Bank, ECE House, K.G. Marg, New Delhi - 110 001
Account No.	1120001200000333
Type of Account	Flexi Saving Bank
IFSC Code	PUNB0112000
MICR Code	110024043
Holder of Account	University Grants Commission, New Delhi-110 002

24. Funds are available under the scheme.  
25. This issues with concurrence of IFD vide Diary No. 3051(IFD) dated 30.07.2015.  
26. This issues with the approval of Chairman, UGC vide Diary No. 29550 dated 01.07.2015

Yours Faithfully,  
  
(Ajay Kumar)  
Education Officer

(Speed Post)

Copy forwarded for information and necessary action for: -

1. The Principal, Guru Nanak College, Killianwali, Mandi Dabwali, District Faridkot, Punjab. (With a request to inform PI and monitor the progress of research project) and confirm receipt of payment to this office).
2. Prof. Chamkaur Singh, Assistant Professor, Department of Hindi, Guru Nanak College, Killianwali, Mandi Dabwali, District Faridkot, Punjab (With a request to immediately start the work, if he/she agrees to the conditions listed above and in UGC guidelines for MRP scheme)
3. The Registrar, Punjab University, Chandigarh.
4. Office of the Director General of Audit, Central Revenues, AGCR Building, I.P. Estate, New Delhi.
5. Accountant General, Chandigarh, Punjab.
6. Guard File.
7. Noted in BCR No.....

(Shanti Toppo)  
Section Officer



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#### 4. Link to Funding Agency Website

<https://www.ugc.ac.in/>





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## 5. No Objection Certificate

Speed Post



Northern Region College Bureau  
UNIVERSITY GRANTS COMMISSION  
35, FERROZ SHAH ROAD  
NEW DELHI-110 001  
Ph. 011-23381261 (O)  
Website: www.ugc.ac.in  
December, 2019

F. No. 8-4(34)/2015(MRP/NRCB)

✓ The Principal  
Guru Nanak College, Killianwali, Mandi  
Dabwali, District – Faridkot, Punjab

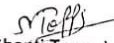
09 DEC 2019

Sub:- Minor Research Project of Prof. ChamKaur Singh, Assistant Professor, Department of Hindi. regarding issue of No Objection Certificate.

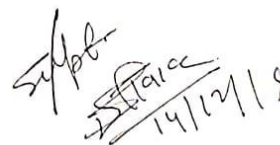

Sir,

I am directed to refer to the subject cited above and inform that as per the documents submitted by the Principal, Guru Nanak College, Killianwali, Mandi Dabwali, District – Faridkot, Punjab in respect of Minor Research Project of Prof. ChamKaur Singh, Assistant Professor, Department of Hindi under XII plan period, the office of UGC accords approval for the finalization of the accounts in Principal i.e. subject to reconciliation of the facts/figures submitted and if as a results of Audit objection some irregularity is noticed at a later stage, action will be taken to refund/adjust or regularize the objected amount, if any, as and when UGC calls for it.

Your faithfully,

  
(Shanti Toppo)  
Under Secretary



  
14/12/19  
  
14/12/19

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)




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## 6. Forwarding Letter for Project Submission

**STRIVE SEEK SERVE**  
  
Estd. 1956

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Ref. No. 36/MRP/2018 Dated. 1/5/18

To Dr. S.

The Under Secretary,  
University Grant Commission,  
Northern Regional College Bureau,  
35-Ferozeshah Road,  
New Delhi-110 001

Subject:- Minor Research Project of Prof. Chamkaur Singh, Assistant Professor,  
Department of Hindi Regarding submission of Documents.

Respected Sir,

With reference to your office letter No: F-8-4(34)/2015 (MRP/NRCB) dated 27<sup>th</sup> of February 2018 regarding the subject noted above.

Kindly find enclosed herewith the following documents as desired in your letter under reference:-

- I. Submission certificate from the Principal of the college.
- II. Soft copy the final report (C.D. enclosed)
- III. Item-wise/ details of expenditure incurred on Books/ Journal, equipment and contingency are attached.

I hope you will find all the documents well in order and you are request to kindly adjust the account of M.R.P. sanctioned in favour of Dr. Chamkaur Singh, Department of Hindi, Guru Nanak college Killianwali and oblige.

Thanking you

Yours faithfully

Dr. S. Singh  
Principal  
GURU NANAK COLLEGE  
Killianwali (Sri Muktsar Sahib)

D. S. / M. WARE

Contact: 84273-60037, 01668-222345  
website: [www.gnckillianwali.com](http://www.gnckillianwali.com) email: [gncollegekillianwali@yahoo.co.in](mailto:gncollegekillianwali@yahoo.co.in)

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



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## 7. Certificate for Utilization of Grant



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Ref. No. ....

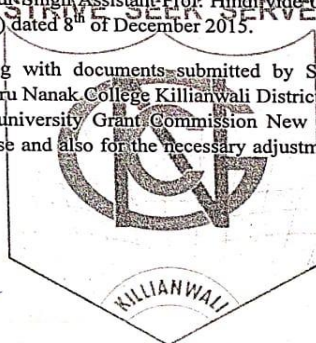
Dated. ....

## CERTIFICATE

This is to certify that the sum of Rs. 1,10,000/- sanctioned for Mini Research Project in favour of Sh. Chamkaur Singh, Assistant Prof. Hindi vide U.G.C. letter No. F 8-4(34)/2015 (MRP/NRCB) dated 8<sup>th</sup> of December 2015.

The Project report along with documents submitted by Sh. Chamkaur Singh, Department of Hindi, Guru Nanak College Killianwali District Sri Muktsar Sahib is being submitted to the university Grant Commission New Delhi for the further action in the matter please and also for the necessary adjustment against the Grant sanctioned stated above.

Principal  
GURU NANAK COLLEGE  
Killianwali (Sri Muktsar Sahib)



Estd. 1956

Principal  
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)





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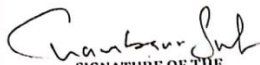
## 8. Utilization Certificate by CA


Annexure-V


### UNIVERSITY GRANT COMMISSION BAHADUR SHAH ZAFAR MARG NEW DELHI - 110002

#### Utilization Certificate

Certified that the grant of Rs. 1,10,000/- (Rupees One Lac Ten Thousand Only) received from the University Grant Commission under the Scheme of support for Minor Research Project entitled "Punjab Prant Ke Malwa Kshetra Mein Hindi Bhasha Ki Sathiti: Ek Sarvekhanpark Mulyankan" vide letter no. F.No. 8-4(34)/2015(MRP/NRCB) dated 8<sup>th</sup> December 2015 has been fully utilized for the purpose for which it was sanctioned and in accordance with the terms and conditions laid down by the University Grant Commission.

  
SIGNATURE OF THE  
PRINCIPAL INVESTIGATOR

  
PRINCIPAL SEAL  
GURU NANAK COLLEGE  
Killianwali (Sri Muktsar Sahib)

  
STATUTORY AUDITOR  
PARTNER





# GURU NANAK COLLEGE

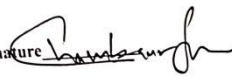
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## 9. Asset Certificate

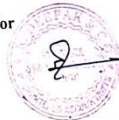
### Assets Certificate

It is certified that inventories of permanent of semi-permanent assets created/acquired wholly or mainly out of the grants given by the University Grant Commission New Delhi (Minor Research Project sanctioned in favour of Dr. Chamkaur Singh Asstt. Prof. in Hindi Guru Nanak College, Killianwali (Sri Mukstar Sahib)

Signature   
Principal Investigator

Signature   
Principal  
GURU NANAK COLLEGE  
Killianwali (Sri Muktsar Sahib)

Signature   
Chartered Accountant/Government Auditor  
SEAL



Principal   
Guru Nanak College  
Killianwali (Sri Muktsar Sahib)



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## 10. Statement of Income & Expenditure

**STATEMENT OF INCOME & EXPENDITURE**

Audited statements of Income & Expenditure in respect of Minor research Project sanctioned in favour of Dr. Chamkaur Singh Asstt. Prof. in Hindi Guru Nanak College, Killianwali (Sri Mukstar Sahib) vide University Grants Commission Letter No. F.No.8-4 (34)/2015 (M.R.P/NRCB) Dated 8/12/2015.

Income (Rs.)		Expenditure (Rs.) (Swimming Pool)	
1. Grant from UGC	110000	1. Books and Journals	28332
2.		2. Equipment's	45200
3.		3. Contingency/ Including Special Needs )	6115
4.		4. Filed Works/Travel	26795
		5. Un spend balance	3558
		Deposited in UGC A/c No. 1120001200000333 dated 4/12/2017 (Photo Copy receipt enclosed) <i>enc. recd. End. No. 87000 2537 to dt. 21/12/2017</i>	
<b>Total:</b>	<b>110000</b>		<b>110000</b>

Signature *[Signature]* Principal Investigator

Signature *[Signature]* Principal  
 GURU NANAK COLLEGE  
 Killianwali (Sri Muktsar Sahib)

Signature *[Signature]* Chartered Accountant/Government Auditor  
 SEAL

Principal *[Signature]*  
 Guru Nanak College  
 Killianwali (Sri Muktsar Sahib)